

**DORF-KETAL CHEMICALS INDIA
LIMITED**

**POLICY FOR FAMILIARISATION
PROGRAMMES FOR INDEPENDENT
DIRECTORS**

Policy on Familiarisation Programme for Independent Directors

1) PREFACE

Title	Policy on Familiarisation Programme for Independent Directors
Version No.	1
Effective Date	06 th September, 2024
Authorized By	Board of Directors vide resolution dated 06 th September, 2024
Number of Revision (Since 06th September, 2024)	-
Last Revised Date	-

2) TITLE

This policy shall be called the ‘Policy on Familiarisation Programme for Independent Directors’ (“**Policy**”).

3) OBJECTIVE

The Companies Act, 2013, read with the rules thereunder, as amended (the “**Companies Act**”) read with Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended (“**SEBI Listing Regulations**”) places increased responsibilities on independent directors of the Company. In order to enable the independent directors to fulfil their responsibilities efficiently and effectively, a familiarisation programme (“**Programme**”) has been put in place by Dorf-Ketal Chemicals India Limited (the “**Company**”) to assist them in understanding details about the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company etc. The Policy shall become effective from **06th September, 2024**

4) FAMILIARISATION PROCESS

- a. The Company shall conduct orientation programmes / presentations / training sessions, periodically at regular intervals, to familiarise the independent directors with the strategy, operations and functions of the Company.
- b. Such orientation programmes / presentations / training sessions will provide an opportunity to the independent directors to interact with the senior leadership team of the Company and help them to understand the Company’s strategy, business model, group structure, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities, risk management strategy, governance policies, designated channels for flow of information and such other areas as deemed necessary.
- c. The programmes / presentations shall also familiarise the independent directors with their roles, rights and responsibilities.
- d. The Company may include such other details and information, as required, during the introductory familiarisation programme / presentation, when a new independent director comes on the board of the Company.

Policy on Familiarisation Programme for Independent Directors

5) REVIEW OF THE PROGRAMME

The Company may periodically review this Programme and make suitable revisions, as may be deemed necessary, from time to time.

6) PROGRAMME AND DISCLOSURE:

The Programme will be conducted “as needed” basis during the year.

As and when the Programme is conducted the same will be disclosed on the website of the Company and a web link thereto shall also be given in the annual report of the Company.
